

GLASGOW SCIENCE CENTRE

Christmas Party Nights 2019 – Booking Terms and Conditions

It is the responsibility of the person placing the booking that all members of their party adhere to these T's&C's. Glasgow Science Centre (GSC) cannot accept responsibility for any booking selection made in error by the person booking the party night.

BOOKING & PAYMENT DETAILS

- It is the responsibility of the person placing the booking to ensure that all members of their party are aware of these terms and conditions and adhere to them. GSC cannot accept responsibility for any booking selection made in error by the person booking the party night.*
- Once a provisional booking has been made either verbally or by email a non-refundable, non-transferable deposit will be required within 10 working days in order to secure your booking.*
- If a deposit is not received within 10 working days, the space will be released without prior notice from GSC.*
- All payments are strictly non-refundable and non-transferable. If your group numbers reduce the monies lost cannot be used against full balance, or any other products/services.*
- All final balances must be received by Friday 1st November 2019. Non-payment of the balance by the due date will result in the cancellation of your booking without further notice. Deposits will not be refunded.*
- Bookings of 100 people or more will require a second deposit of £20 per person by 6th September 2019. Any places booked that have not paid their second deposit by this date will be released and all monies paid will be lost.*
- Bookings made in November will require payment in full within 5 working days of booking.*
- Bookings made in December require immediate payment in full on the day of booking.*

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- *Non-payment of the balance by the due date will result in the cancellation of your booking without further notice. Deposits will not be refunded.*
- *All amendments or cancellations must be confirmed in writing or by email.*
- *Payment for spaces to attend the party night can be made by BACS, debit or credit card. We do not charge for credit card payments. We do not accept American Express.*
- *It is the responsibility of the organiser to collect monies from the group and make one block payment per booking. Individual or partial payments are not accepted.*
- *GSC reserves the right to amend or alter the advertised menu/programme of events.*
- *All prices are inclusive of VAT at 20%*
- *In the unlikely event that GSC has to cancel any night or a shared party is not booked to the required volume, an alternative date (subject to availability) will be offered or a full refund given. Guests would be notified of this in a timely fashion, prior to the party night.*

MARKETING

- *GSC may share the events it hosts with others and as such is active on social media. We may highlight our Christmas Party nights, including images and testimonials on social media, our website, in digital advertising and future collateral.*
- *By signing these T's and C's you agree for GSC to use any feedback/images share with us, or taken by us.*

ON THE NIGHT

- *This is a non-ticketed event, guests will need to state their company name on arrival.*
- *Please advise of any accessibility requirements and the table plan will be positioned accordingly. More information on accessibility can be found on our website.*
- *Doors will open at 7pm with the drinks reception commencing at 7pm also. Call to dinner will be at 7.45pm, meal will be served at approximately 8pm and the evening ends at 1am.*
- *To receive your arrival drink on Floor 1, a member of our team will give you a token on*

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arrival. Please keep this safe as it will not be replaced if lost.

- Please be aware that parties may be split or joined with others on the evening.*
- All menus, bar lists and drinks pre-orders are subject to change in the event of a shortage of a particular item.*
- There will be a bar available on the night. We do not run bar tabs for Christmas Party nights.*
- There is a free cloakroom available which will be staffed for the duration of the party. The cloakroom operates a ticket system. We will not hand out items without a ticket. Lost property can be collected on the next Monday following your party night. GSC accepts no liability for any lost or damaged goods.*

BEHAVIOUR & DRESS CODE

- Strictly over 18s only. Please note no refunds will be given for any tickets booked for guests under the age of 18. We operate a strict challenge 25 policy and reserve the right to refuse the sale of alcohol without valid I.D.*
- Dress code is smart - no trainers permitted. Denims/J Jeans must be smart.*
- Sgian-dudh's are not permitted and will be removed.*
- GSC cannot hold food service for anyone arriving late.*
- GSC & our associated security partners reserve the right to refuse admission and to remove any individual whose behaviour is deemed unacceptable.*
- Antisocial behaviour is unacceptable, whether towards guests, suppliers of GSC or the GSC team.*
- GSC operates a strict no drugs policy. Any guests found with drugs in their possession will be removed from the premises and reported to Police Scotland.*
- In line with Scottish licensing laws any alcohol purchased on the premises cannot be taken off-site.*

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- No alcohol, including gifts, can be brought on site - any alcohol brought on site will be confiscated and gifts can be collected the next working day.
- GSC staff reserve the right to refuse the sale of alcohol.
- Our evacuation alarm is a siren followed by announcement "An emergency situation has arisen within the centre, please leave the building by the nearest available exit." If this alarm sounds, please do not use lifts or escalators and do as instructed. Go to the muster point on Millennium Square (between GSC and BBC).
- Our security partners will perform searches on arrival, anyone who refuses a search will be refused entry. This is for the safety of yourself and others. Refunds will not be made available for anyone who is refused entry on the evening.

TRANSPORT

- Transport to the City Centre will be available from approximately 11.30pm - 1am. The coach will complete up to three runs to the City Centre. City Sightseeing Glasgow reserves the right to refuse entrance to the coach. The bus will run on a first come first served basis.
- Complimentary car parking is available for the duration of the party night. Vehicles are not permitted to be left overnight and if left parking will be charged at the normal rate.
- The nearest train station is Exhibition Centre, the nearest subway station is Cessnock and the public bus services are McGill's 23, 26, Stagecoach X19: Please check individual operators times for more information.
- There is a taxi rank outside the BBC building and across Millennium Bridge at the Crowne Plaza.

G1 GROUP MANAGEMENT

- Complimentary passes will be issued to all guests for free entrance to The Corinthian Club or ARTA, for the night of your party only.
- Passes are valid until 12.45am.
- Entrance to these venues will be at the discretion of the G1 Group Management.

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*- Lost passes will not be replaced.***G1 GROUP MANAGEMENT**

- Complimentary passes will be issued to all guests for free entrance to The Corinthian Club or ARTA, for the night of your party only.

- Passes are valid until 12.45am.

- Entrance to these venues will be at the discretion of the G1 Group Management.

- Lost passes will not be replaced.

SCIENCE MALL PASSES

- Included in the package is one complimentary science mall pass per person which allows the guest to return to GSC before the end of March the following year to access our science mall during normal operational hours.

- On the night of your party all complimentary Science Mall passes for your group will be issued to the organiser. A signature will be required to confirm you have collected these passes on behalf of your group.

- Passes cannot be exchanged for any other product and lost passes will not be replaced.

- Individual passes will display their expiry date.

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